



Pool (Pool Renovation)

Description

This guideline is used when renovating a pool on a residential property.

To apply, use the “Pool: Above Ground, In Ground, Spa, Renovation, Koi Pond, Fountain” application on the CSS portal. Select the “Renovation” option for type of work.

Who Can Apply

Pool Contractor (CPC), General Contractor (CGC), or Owner/Builder.

Required Documents – always required

- Scope of Work
- Site Plan
- Pool Layout

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- FEMA Packet and/or Elevation Certificate
- Eagle Management Affidavit
- Pool Subcontractor Form
- Pool Engineering
- Manufacture Specifications
- Impervious Surface Calculation Worksheet

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review



Review

- Building, if applicable
- Zoning, if applicable
- Floodplain, if applicable

Inspections

- Structural Pool Final
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider

Additional Notes

N/A